

## Meeting of the Board of Directors

To be held in public

**Tuesday 20<sup>th</sup> October 2015 at 9.30am**

LHCH Conference Room

### Agenda: Part 1

1	Patient Story	Director of Nursing & Quality	
2	<b>Welcome and Opening Matters</b>		
2.1	Apologies for Absence: Debbie Herring	Chairman	
2.2	Declaration of Interests Relating to Agenda Items	All	
2.3	Healthy Liverpool Programme - Update	Kathrine Sheerin/ Chief Officer Liverpool Clinical Commissioning Group (CCG)  Dr Nadim Fazlani/ Chair Liverpool CCG	Item 2.3 Presentation
3	<b>Patient Safety and Quality</b>		
3.1	Monthly Ward Staffing Levels Reports: <ul style="list-style-type: none"> <li>July 2015</li> <li>August 2015</li> <li>September 2015</li> </ul> Agency Usage	Director of Nursing & Quality  Head of Nursing – Clinical Services in attendance 10.00 am	Item 3.1  Presentation
3.2	Excellent Compassionate and Safe Care: <ul style="list-style-type: none"> <li>Ward Assessments</li> </ul>	Director of Nursing & Quality	Item 3.2
3.3	<i>PLACE Report*</i>	<i>Director of Nursing &amp; Quality</i>	Item 3.3
3.4	<i>DoLs Report*</i>	<i>Director of Nursing &amp; Quality</i>	Item 3.4
3.5	<i>Winter Preparedness Report*</i>	<i>Chief Operating Officer</i>	Item 3.5
3.6	DIPC Quarterly Report	Medical Director	Item 3.6
4	<b>Strategy and Development</b>		
4.1	Inpatient Entrance – for approval	Chief Operating Officer	Item 4.1
4.2	Chief Executive's Report	Chief Executive	Item 4.2
5	<b>Targets and Financial Performance</b>		
5.1	Board Dashboard Metrics: Definitions and Criteria for	Director of	Item 5.1

	<b>Assignment of RAG Ratings</b>	<b>Research and Informatics</b>	
5.2	<b>Strategic and Operational Dashboards with Exception Reports – period ended 30<sup>th</sup> September 2015</b>	<b>Director of Research &amp; Informatics</b>	<b>Item 5.2a</b>
5.3	<b>Finance Report for the Period Ended 30<sup>th</sup> September 2015</b>	<b>Chief Finance Officer</b>	<b>Item 5.3</b>
5.4	<b>Quarterly Monitor Return and Board Declarations: Quarter 2</b>	<b>Chief Finance Officer</b>	<b>Item 5.4</b>
6	<b>Governance and Assurance</b>		
6.2	<b>Ratification of Consultant Appointments</b>	<b>Medical Director</b>	<b>Item 6.2</b>
6.3	<b>Regulatory Updates:</b> <ul style="list-style-type: none"> <li>• <i>Q4 and 2015/16 Annual Plan Review*</i></li> <li>• <i>Q1 Monitor Letter*</i></li> </ul>	<b>Chief Executive</b>	<b>Item 6.3a</b> <b>Item 6.3b</b>
6.4	<b>Receipt of ICMS Board Minutes*</b>	<b>Director of Research &amp; Informatics</b>	<b>Item 6.4</b>
7	<b>Board Assurance</b>		
7.1	<b>Quarterly Review of Board Assurance Framework: Quarter 2</b>	<b>Director of Corporate Affairs</b>	<b>Item 7.1(a/c)</b>
7.2	<b>BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:</b>		
7.2.1	<b>Quality Committee:</b> <ul style="list-style-type: none"> <li>• <b>BAF Key Issues Report 1<sup>st</sup> September 2015</b></li> <li>• <i>Approved meeting minutes 7<sup>th</sup> July 2015*</i></li> </ul>	<b>Chair of Quality Committee</b>	<b>Item 7.2.1a</b> <b>Item 7.2.1b</b>
7.2.2	<b>Integrated Performance Committee (IPC):</b> <ul style="list-style-type: none"> <li>• <b>BAF Key Issues Report 19<sup>th</sup> October 2015</b></li> <li>• <i>Approved meeting minutes 27<sup>th</sup> April 2015*</i></li> </ul>	<b>Chair of IPC</b>	<b>Oral</b> <b>Item 7.2.2</b>
7.2.3	<b>People Committee:</b> <ul style="list-style-type: none"> <li>• <b>BAF Key Issues Report 8<sup>th</sup> September 2015</b></li> </ul>	<b>Chair of People Committee</b>	<b>Item 7.2.3</b>
7.2.4	<b>Charitable Funds Committee:</b> <ul style="list-style-type: none"> <li>• <b>BAF Key Issues Report 15<sup>th</sup> October 2015</b></li> </ul>	<b>Chair of Charitable Funds Committee</b>	<b>Oral</b>
7.3	<b>Operational Board</b> <ul style="list-style-type: none"> <li>• <i>Summary Report from meetings held on 2<sup>nd</sup> October 2015*</i></li> </ul>	<b>Chief Executive</b>	<b>Item 7.3</b>
8	<b>Chairman's Briefing</b>	<b>Chairman</b>	<b>Oral</b>
9	<b>Minutes of the Board of Directors Meeting held on 28<sup>th</sup> July 2015 – for approval</b>	<b>Chairman</b>	<b>Item 9</b>
10	<b>Action Log from Previous Meeting</b>	<b>Chairman</b>	<b>Item 10</b>
11	<b>Legality of Board Documentation and Decisions</b>	<b>All</b>	
12	<b>Date and time of next meeting : Tuesday 24<sup>th</sup> November 2015 at 9.30am, LHCH Conference Centre</b>		
13	<b>Resolution:</b>		

	To exclude the public from the meeting at this point by reason of the private nature of business to follow
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*\* Papers are 'to note' unless any Board member requests a discussion*